**LETTER OF INTENT**

*(Date)*

To the Franchising Head:

I would like to formally express my intent to apply for a franchise of a MerryMart store at this proposed site: (*complete and exact address of the proposed site*).

Proposed site ownership

* Lessee
	+ Lessor’s Contact Details (if lessee)
		- Contact Person:
		- Mobile Number:
		- Email Address:
* Lessor

Attach these following forms / documents if applicable

(Please check if complied/ applicable).

* Letter of Intent
* Vicinity Map of the proposed location (Google Maps screenshot of the proposed area in satellite view at 100 meter scale). Mark your proposed location on the map.
* Lot Plan & Site Floor Plan
* Photos of proposed store site
	+ Front view site photo (100m away & 300m away)
	+ Across street site photo
	+ Both sides of the street site photo
* Site Development Plan (For mall sites)
* (if rented) Details of Lease Offer
* (if owned) Copy of Deed of Ownership/TCT and Lot Plan
* Photocopy of at least one (1) government issued ID

I consent to your evaluation process which include the following: screening, interview, and a background check as part of your application process.

Sincerely Yours,

(Full Name and Signature)